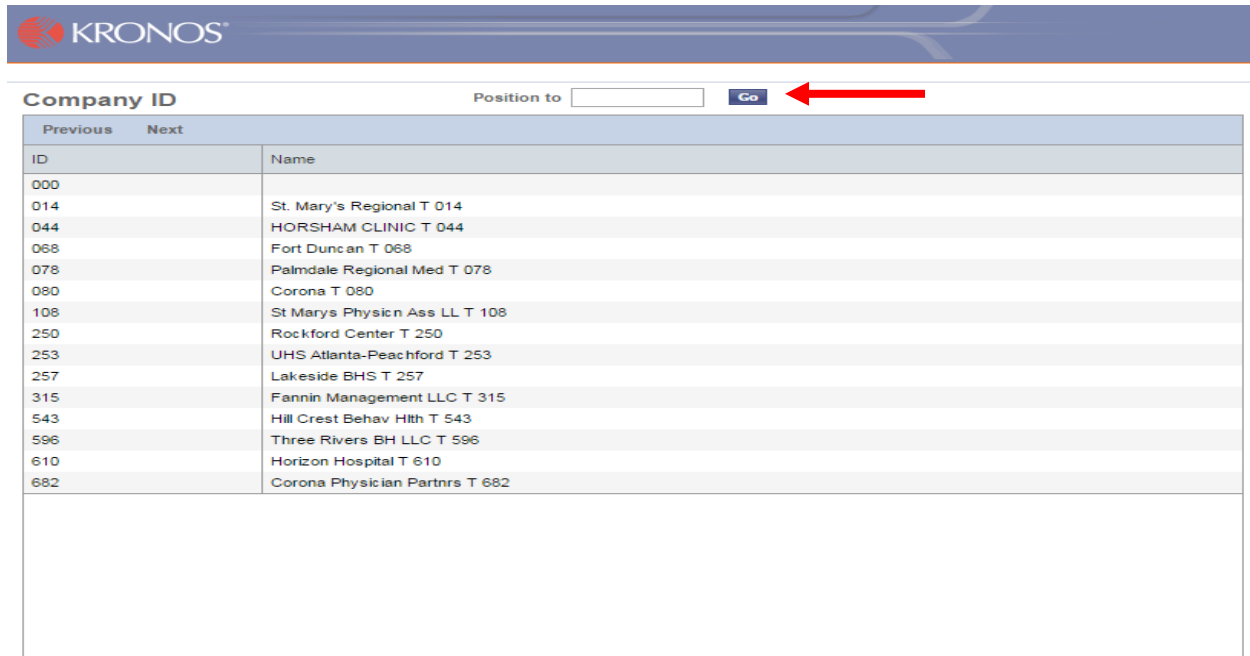


KRONOS iSeries Employee LOGON FOR EMPLOYEES FOR v7

Step 1: Click on link at Kiosk for intranet connection or type in the the following address in web browser <http://10.75.24.238:6080/timekeeper/clw0044>. Or, use this link: <http://tinyurl.com/K7employee>

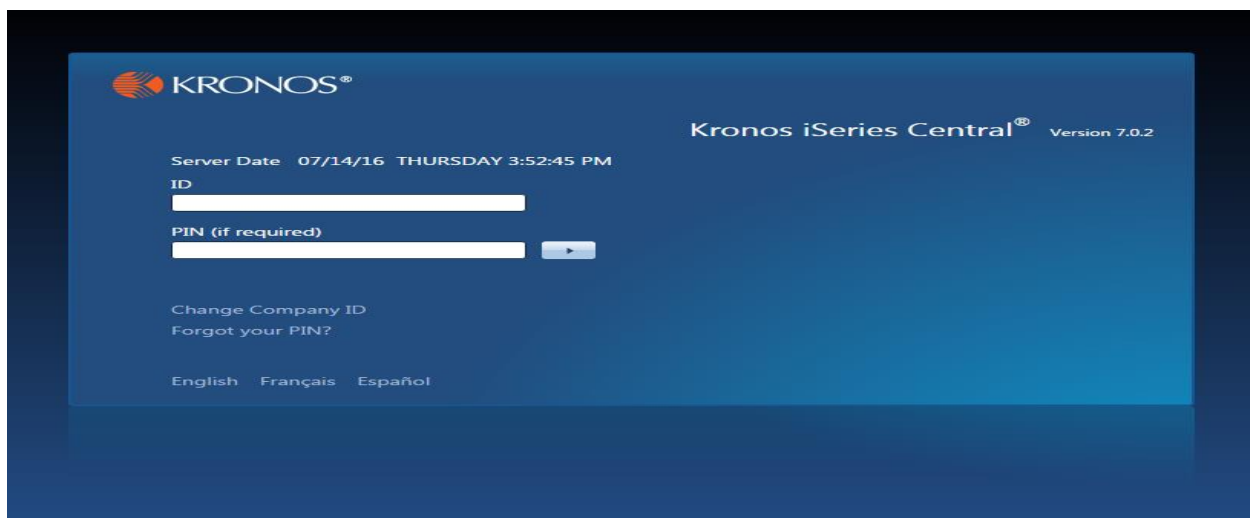
Step 2: Enter the 3 digit company ID number 297 for Center for Change and click on GO. Select Center for Change to enter in the process level.



Company ID Position to

ID	Name
000	
014	St. Mary's Regional T 014
044	HORSHAM CLINIC T 044
068	Fort Duncan T 068
078	Palmdale Regional Med T 078
080	Corona T 080
108	St Marys Physicn Ass LL T 108
250	Rockford Center T 250
253	UHS Atlanta-Peachford T 253
257	Lakeside BHS T 257
315	Fannin Management LLC T 315
543	Hill Crest Behav Hlth T 543
596	Three Rivers BH LLC T 596
610	Horizon Hospital T 610
682	Corona Physician Partnrs T 682

Step 3: Enter in your Lawson employee ID# in the "ID" field. Tab to the "PIN" field and enter in your PIN. Your PIN for your first login to Kronos iSeries Employee will be eight characters long. The PIN will be your LAST NAME, FIRST INITIAL in CAPITAL LETTERS. If your last name is shorter than eight characters long, you will use letters from your FIRST NAME to make up the remaining characters. YOU MUST HAVE CAPITAL LETTERS or it will not work. Click the arrow button or press ENTER.



KRONOS®

Kronos iSeries Central® Version 7.0.2

Server Date 07/14/16 THURSDAY 3:52:45 PM

ID

PIN (if required)

[Change Company ID](#)
[Forgot your PIN?](#)

English Français Español

Step 4: You can either click on the **CLOCK IN/OUT** button to record your time, or you can inquire on your current pay period timecard by clicking on the link (top left hand corner) **TIMECARD INQUIRY**.

Step 6: You will see the screen below that will show the time and date of your punch. This will be your recorded time in Kronos iSeries Employee. **You must click on *SAVE* to save this punch!**

Time	Date	Day of week	Punch	Accumulated Time For Pay Period
308P	7/14/16	THURSDAY	Clock Out	0.00

Department	40500						
Last In	Actual	7/14/16	214P	Last In	Rounded	7/14/16	214P
Last Out	Actual	0/00/00		Last Out	Rounded	0/00/00	